

PACIFIC PEOPLE'S ACTION FRONT (PPAF)

Regional Co-ordinating Committee

Office: 208 Waimanu Road Suva Fiji. Postal Address: Box 1306
Phone: 312798 Suva Fiji.

24th September, 1980.

Mr. Gary Foley,
Victoria Aboriginal Health Centre,
P.O. Box 13,
Fitzroy,
Victoria,
AUSTRALIA.

Dear Gary,

I enclose copies of:-

my letter to James Berg which is self
explanatory;
Minutes of the Regional Co-ordinating
Committee meeting of 29. 6. 80.;
Financial Statement of Jan. - Aug 1980.

I am sending a copy of my letter to
James in the hope that you may be able to
work with him on it. We need the slides
desperately. We regret the lapse in follow
up work due mainly to lack of funds, but
now that we have funding for one year
and good prospects for the next two years
we will keep the work going.

Yours sincerely,

Amelia

Amelia Rokotuivuna
Co-ordinator

COPY

23rd September, 1980.

Mr. James Berg,
Victorian Aboriginal Health Service Co-op,
Fitzroy,
Victoria,
AUSTRALIA.

Dear James,

You will by now have thought that nothing will come out of PPAF but we have finally got the funds and are beginning to work on the decisions taken so many months ago at Ponape in 1978. I therefore enclose copies of:-

Minutes of the Regional Co-ordinating Committee
meeting of 29. 6. 80.;
Financial Statement of January - August 1980.

I also wish to ask you to assist in the implementation of one of the decisions of the Conference. This decision regards the Slide Show dealing with the Independence Movements in the Pacific. What we need from Australia are the following:-

10 slides of the Aboriginal in all its forms;
a taped commentary describing the slides;
a script of the commentary;
a 100 words write up on the slides which will be part of the publicity pamphlet for the Show;
10 - 15 minutes of Aboriginal music on tape to provide the background setting.

Please James we need these slides desperately so as we can continue educating for regional solidarity and support of independence struggles in the Pacific.

I sincerely hope you can help on this project.

Yours sincerely,

Amelia Rokotuivuna
Co-ordinator

PACIFIC PEOPLES' ACTION FRONT (PPAF)

Regional co-ordinating committee

Minutes of the meeting of the Regional Co-ordinating Committee held on Sunday 29th June at 2:00pm. at Claire Slatter's flat Des Vouex Road, Suva Fiji.

Present: Claire Slatter, Vimal Madhavan, Amelia Rokotuivuna (Acting Co-ordinator).
Amelia chaired the meeting.

Agenda: as circulated at the meeting was accepted.

Business:-

a. Administration:-

- (i) Location - Agreed that the office be located in Suva, Fiji and the situation be reviewed after a year.
- (ii) Finance - The budget that was presented in the project document for funding be not revised. That by end of August a financial statement be given so that some idea of cash flow be established. Agreed that the bank be changed to the National Bank of Fiji. Agreed that the Acting Co-ordinator arranges that some money be put in fixed deposit.
(Financial statement and budget attached at back of minutes)
- (iii) Office - The YWCA be paid up to July 13th when the office will be shifted to the SCM office. Agreed that the PPAF pay two-thirds of SCM office rent and a letter be written to SCM to that effect. It was agreed that a small sum be used for renovating the office - painting and shelving. The typewriter and duplicator should also be repaired and serviced.
- (iv) Staff - Agreed that Amelia Rokotuivuna to work as Co-ordinator for a year when the situation will be reviewed. That at the moment no other staff member be recruited until the need arises and finances are available.

b. Role of PPAF:-

- (i) Its role in relation to Pacific Concerns Resource Centre (PCRC) - The meeting was aware that the work of PPAF and PCRC will overlap, but rather than make a decision on the division of labour it decided that Amelia Rokotuivuna should discuss the matter with the PCRC Co-ordinating Committee while in Honolulu and report the substance of that meeting to the PPAF Regional Co-ordinating Committee on return. The meeting also felt that after a year of working together the areas of responsibility of each will become clearer.
- (ii) Its role in relation to PCC - The Acting Co-ordinator, Amelia R. reported on the meetings she has had with Rev. David Williams (Jnr), Co-ordinator of the Church and Society Programme of PCC. Amelia stated that PPAF could work with PCC on studies on Transnational Corporations particularly in forming a group that could work with the mission interns of the PCC. This agreed to as long as the PPAF does not have to deal with the PCC bureaucracy.

(iii) Its role in relation to work in Fiji - Agreed that PPAF must initiate moves to establish again an equivalent body to what ATOM Committee used to be to be responsible for work within Fiji.

c. Membership of PPAF:-

(i) Membership - Because of the changing situations since 1975 and 1978 Conferences a circular need to be sent out to organisations and individuals who have attended both conferences to find out how they feel now.

(ii) Financial Commitment - Now that funds for the first year of operation has come through the attendants of 1978 Ponape Conference need to be reminded of the collective financial commitment which was to provide one-third of the budget.

(iii) Additional Co-ordinating Bodies - Countries need to be reminded and encouraged to establish and maintain national co-ordinating bodies.

d. Status of PPAF:-

(i) Agreed to register as it will offer extra protection and a legal status.

(ii) Agreed to draw up a statement of purpose.

Both (i) and (ii) above will help give legal status to the organisation.

e. Programmes:-

(i) POVAI - Agreed that publication be not started until the total funding for the next three years is ensured.

(ii) Agreed that a monthly newsletter be published.

(iii) Agreed that exchange arrangement be made with other papers so as we can get their news and they ours.

(iv) Resolutions of 1975 & 1978 Conferences:

I Slide Show - The three which are Militarism in the Pacific, Independence Movements and General on the Pacific be pursued.

II The film be pursued but not as urgently.

III Researches - The researches should be attempted at, particularly on Transnational Corporations.

IV Independence Day - Symbol and Publicity for celebrations of this day be organised.

V Sponsoring Visitors - The meeting agreed that funds should be sought for the sponsoring of visits by people.

f. Regional Co-ordinating Committee Membership - Agreed that some more members be asked particularly from USPSA.

The meeting ended at 4:30pm.

Chairperson
Secretary
Date

Budget of the Regional Co-ordinating Committee:-

Below is the budget in the project document sent to the World Council of Churches (WCC) requesting funding assistance. The budget is based on the one in the Report of the Conference (booklet) and which was discussed at the Conference (Ponape 78). The Co-ordinating Committee while compiling the request document made some adjustments.

ITEMS	1st Year	2nd Year	3rd Year	Total
Administration	400.00	440.00	484.00	1,324.00
Salaries	5,136.00	5,650.00	6,215.00	17,001.00
Material & Equipment	1,000.00	1,100.00	1,210.00	3,310.00
Water & Electricity	100.00	110.00	121.00	331.00
Rents	960.00	1,056.00	1,162.00	3,178.00
Maintenance		161.00	178.00	339.00
Staff Housing Allowance	1,000.00	1,000.00	1,000.00	3,000.00
TOTAL	SF 8,596.00	9,517.00	10,370.00	28,483.00

P.S. The Conference pledged to give one-third of the budget.

Financial Situation as at 29. 6. 80.:-

<u>Income:</u>		<u>Expenses:</u>	
Bank Balance	454.72	Co-ordinator's Salaries & Allowances (15th April - 30th June)	966.65
Reports Purchased	4.57	Petty Cash	100.00
Grant (Bal. of Conf. funds)	9,403.18		
	<u>9,862.47</u>		<u>1,066.65</u>
Balance	\$ <u>8,795.82</u>		

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Regional Co-ordinating Committee

Financial Statement (January - August 1980)

INCOME:

	<u>Annual Budget</u>	<u>Jan - Aug Actual</u>
Requested Grants	5,730.00	9,403.18
Regional Contribution	2,866.00	-
Sales		4.57
Bank interest (1979 - 80)		40.11
TOTAL	F\$ 8,596.00	9,447.86

EXPENDITURE:

	<u>Annual Budget</u>	<u>Jan - Aug Allocation</u>	<u>Jan - Aug Actual</u>	<u>Balance of Allocation</u>	<u>Balance of Annual Bgt.</u>	<u>Budget Sept - Dec</u>
ADMINISTRATION	400.00	266.67	150.72	115.95	249.28	200.00
Postage, Telephone, Activities, Travelling, Renovation						
SALARIES & FNPF	5,136.00	3,424.00	1,600.00	1,824.00	3,536.00	856.00
MATERIAL & EQUIPMENT	1,000.00	666.67	268.38	398.29	731.62	400.00
Maintenance, Stationery, Printing						
WATER & ELECTRICITY	100.00	66.67	-	66.67	100.00	30.00
RENTS	960.00	640.00	-	640.00	960.00	113.00
STAFF HOUSING ALLOWANCE	1,000.00	666.67	332.98	333.69	667.02	332.32
TOTAL	8,596.00	5,730.68	2,352.08	3,378.60	6,243.92	1,932.32

Financial Statement Jan- Aug 1980 - 2 -

Balance:

Total Income		9,447.86
Bank Balance at 1. 1. 80.		<u>414.61</u>
		9,862.47
Total Expenditure		<u>2,352.08</u>
Excess of Income/Expenditure		7,510.39
Unpresented Cheques		<u>435.33</u>
		7,945.72
Petty Cash Balance		<u>34.61</u>
Bank Balance	F\$	<u>7,911.11</u>

Analysis of major expenses under Administration:

<u>Office Renovation:</u>		<u>Isabella Allende's Visit:</u>	
Material	F\$ 24.14	Hire of Hall for meeting	F\$ 6.40
Travelling	11.00	Publicity	30.00
Labour	20.00	Travelling	<u>8.20</u>
	<u>55.14</u>		<u>44.60</u>

Summary of Receipts and Payments:

Receipts:

		<u>R/No.</u>	<u>Amount</u>
January	2 Bank interest		40.11
June	12 Sale of 1978 Conference Reports	21	4.57
	20 Balance of the 1978 Conference Funds	22	<u>9,403.18</u>
	TOTAL		F\$ <u>9,447.86</u>

Payments:

		<u>CH/No.</u>	
April	16 Cheque Book		1.20
	21 Amelia Rokotuivuna - Allowance	8401	241.66
	21 Petty Cash	8402	50.00
June	4 Amelia Rokotuivuna "	8403	130.00
	12 Petty Cash	8404	20.00
	20 Amelia Rokotuivuna "	8405	594.99
	23 Petty Cash	8406	30.00
July	9 Petty Cash	8407	20.00
	9 Amelia Rokotuivuna "	8408	483.33
August	18 Amelia Rokotuivuna "	8409	241.00
	22 Petty Cash	8410	50.00
	22 H.B. Kasabia Ltd.	8411	14.65
	25 Petty Cash	8412	24.53
	27 Petty Cash	8413	50.00
	27 Indian Printery Ltd.	8414 (unpresented)	15.00
	27 Armstrong & Springhall Ltd.	8415 "	158.33
	27 Amelia Rokotuivuna - Allowance	8416 "	242.00
	29 Petty Cash	8417 "	<u>20.00</u>
	TOTAL		F\$ <u>2,386.69</u>
	EXCESS OF RECEIPTS/PAYMENTS	F\$	<u>7,061.17</u>